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| 4  **OPEN 24**  **Opening**  Saturday 3 February 2024  **Exhibition ends**  Saturday 24th February 2024  **Closing date for images and entry forms**  Saturday 23rd December 2024 |  |  |  |  |  |  |

Queen Street Art Gallery will be holding its sixth Open Art Competition in February 2024. The competition shows the major commitment of Queen Street Gallery to the development of artistic talent locally, regionally, and nationally.

This guide contains information to help you make a successful submission to the competition. The amount of information below reflects our aim to cover every eventuality and guide you through the process. We recommend that you print out this document and have it ready to refer to during the submission process.

If you are unclear, then contact us for clarification (contact details at the end of the sheet). Information and application can be accessed from the website www.queenstreetgalleryneath.co.uk

**Competition overview**

The Queen Street Open Art is an ‘open submission’ (anyone can enter) competition that will be judged by professionals from a broad range of disciplines. Entry can only be via the online submission process on our website. A fee of £10 is charged per artwork which are submitted as digital image(s). It will be reviewed by the judges, who select in the region of 40 - 80 pieces for the exhibition – they also choose the prize winners. Works selected will need to be delivered to Queen Street Art Gallery for exhibition by the dates stated below.

**What can you submit?**

Only original artwork will be considered (i.e., Not reproduction prints which are made to accurately reproduce an already created original image) but any medium will be considered, including applied arts and digital media. There are limitations on exhibiting certain items in terms of scale, equipment or health and safety. There is a maximum floor space for 3-dimensional work (e.g., Sculpture) of 1m x 1m. For 2-dimensional work (e.g., Paintings) size limits are 1m x 1m. We reserve the right to select but not display works. If you are in any doubt, then please contact us.

**Before you enter**

Prepare a digital image of your work

Work will be selected via a digital image; therefore, you will need to upload a good quality digital photograph of your artwork via our online form. If you are unfamiliar with taking or preparing digital images, then we suggest you find somebody to help you with this. We are unable to do this for you.

**Advice on taking a digital photograph.**

Place the work in an uncluttered space or on a plain wall so that the artwork is clearly visible and defined. Use a digital camera (or phone or equivalent) and take a picture. Make sure that…

* Only the artwork appears in the photograph
* If the item is very large or very small, please put a tape measure in the photograph to give an idea of scale
* It is a clear, focused image
* It is in colour against a plain background

**Prepare your image for upload.**

* Make the application online, from your phone or iPad.
* Save the image as a jpeg file less than 5MB in size. We suggest you ask for help if you are unsure about how to size the image or upload it.
* Give the image a file name of last name, first name, artwork title.
* Have your image(s) completely ready to use before you continue.

Online submission in three simple steps

Once your image/s are ready, [fill in the submission form.](http://competition.blackswan.org.uk/competitions/black-swan-arts-open-2018/enter)

**1. Enter your information**

* Fill in your personal details, and entry information
* You will be able to return your entry at any time up to the 24th of December 2022
* Paid-for submissions can be changed but not refunded.

**2. Upload & submit images of your artwork**

Upload one image of your artwork. Before you start make sure you have the following information ready:

* Title
* Subtitle or description (max 20 words)
* Medium used (max 20 words)
* Size of work (for film/media give the duration of film or time-based media)
* Selling price (include in your total the 40% gallery commission).
* NB We reserve the right to reject badly framed work, no mirror plates or plexi glass frames

Upload your image and form.

**Review your details**

Review your entry by checking all the details, and if correct, continue to payment.

**3. Payment**

Payment online is via debit/credit card or PayPal. By clicking ‘pay now’ button you will be redirected to be able to pay securely using a debit/credit card or your PayPal account.

**4. Selection**

If you are selected for the exhibition, you will be notified by January 14th 2023. For any further information or assistance, email queenstreetgalleryneath@outlook.com or call 01639 631081 (10am – 3pm, Tuesday - Saturday)

**5. PRIVATE VIEW and Prize Giving 4th February 2 – 4pm**

This will be held on Sunday 4th February at 3pm.

**6. SALES**

A gallery commission of 40% is deducted from all sales. Please include this in your selling price when filling in the form. When calculating your selling price please divide your artists price by 0.6 to get a selling price please do this so that you will get the correct AP amount once the 40% commission has been deducted.

**Dates to remember.**

* Deadline for entries: 23rd December 2023
* Email to artists selected: by 14th of January 2024
* Photos and bios of selected artists: required by 24th January 2024
* Delivery of work to Queen Street Gallery on Sunday 28th January, 11am - 2pm
* Exhibition opening 3rd February 2024
* Exhibition dates: exhibition: 3rd – 24th February 2024
* Collection of artworks: within 2 weeks from close of show.
* Delivery address: Queen Street Gallery, 40 Queen Street, Neath SA11 1DL West Glam.

QUEEN STREET GALLERY 40 Queen Street, Neath SA 11 1DN

Email: queenstreetgalleryneath@outlook.com

Phone: 01639 631081

Website: www.queenstreetgalleryneath.co.uk